



# Juniper SSL VPN Connection Instructions

## City of Fort Pierce

**Overview:** The Juniper SSL VPN service will allow you to remotely and securely connect to various state resources. In order to connect – You will have to supply a username and password and have your personal assigned certificate installed for the connection. Hayes will send an e-mail to the user at the time the account created with instructions on how to receive their account credentials. The user's certificate will be e-mailed to the user at this time as well. Here we will go over the step-by-step process of installing the certificate and connecting.

**Certificate Instructions:** When your account is first created, our support staff will send a copy of your private certificate to your e-mail address on file.

- 1.) Check your e-mail and save the attached certificate to a known location on your PC – Such as "My Documents"
- 2.) Double Click on the certificate file you saved to your PC to open the "Certificate Import Wizard"
- 3.) You will not need to change any options during the certificate import. However, the certificate is protected with a password that you will have to enter during the Certificate Import Wizard. If you do not know this information; Please contact the Hayes Support Team at 877.347.6896 Ext. 455
- 4.) Click "Finish". You should receive a message that indicates the certificate was successfully imported.

**Connection Instructions:** Now that we have our certificate installed – It's time to connect.

- 1.) Open Internet Explorer
- 2.) URL to access : <https://ssl1.vpn.myflorida.com/cofp>
- 3.) Enter your username and password
- 4.) Select the correct certificate for your account

The first time that you connect, the Juniper SSL VPN software will automatically be pushed down to your PC and installed. You may be prompted to allow this software to be installed on your PC – Please choose "yes" or "always" in order to do so.

Once the software has been installed, you should see the Juniper Network Connect icon displayed in your taskbar notification area (see below.)

